



The Association of Minority Health Professions Schools, Inc.

25th Annual Symposium on Career Opportunities
in Biomedical Sciences and Health Professions

March 25-27, 2011 – Marriott Waterside Hotel and Convention Center – Norfolk, VA

CALL FOR WORKSHOP SPEAKERS

Dear Interested Workshop Speaker:

The Association of Minority Health Professions Schools, Inc. (AMHPS) welcomes workshop proposals for its 25th Annual Symposium on Career Opportunities in Biomedical Sciences and Health Professions.

The 2011 Annual Symposium on Career Opportunities in Biomedical Sciences and Health Professions will be held from March 25-27, 2011 in Norfolk, Virginia at the Marriott Waterside Hotel and Convention Center; and will be hosted by Hampton University, School of Pharmacy of Hampton, Virginia.

AMHPS is comprised of twelve historically black dental, medical, pharmacy and veterinary colleges in the country. For more information on AMHPS history, programs and events, we encourage you to visit our website at <http://www.minorityhealth.org>.

AMHPS' annual Symposium brings together 200 high school and college students, as well as, academic professionals from across the country to learn from and engage with leading scientists, physicians, researchers, government representatives and distinguished professors from across the country.

Each year, AMHPS sponsors high-achieving students who have demonstrated an interest in furthering their education in biomedical sciences or health professions careers. Students also have the opportunity to visit over thirty exhibits at the Health Professions and Career Development Fair to obtain information on internships, scholarship applications, college admissions and career development.

AUDIENCE

Attendees are high school and undergraduate college students from across the country. Student attendees have been identified as high-achieving students and have an interest in pursuing a career in biomedical sciences or health professions.

TYPES OF PRESENTATIONS

Sessions will be held concurrently. Sessions will be 45 minutes in length, inclusive of time for Questions & Answers (Q&A). The AMHPS workshop selection committee will evaluate proposals.

Sessions may be presented in a variety of ways to encourage interaction, such as:

- Lecture
- Debate – The audience is divided into groups to debate both sides of a topic.
- Mock Trial and Situation – Create a situation such as a trial or investigation and have the audience plan or assess the process and outcomes
- Panel – A small group of presenters shares information with the audience, which might be asked to offer their views.
- Role-Play – Individuals act out situations to illustrate points
- Round Table – A facilitator encourages the sharing of information within and among groups.

WORKSHOP TOPIC AREAS

Workshops may be categorized as, but not limited to, the following areas

- Racial, Ethnic & Tribal Infectious Disease Disparity
- Careers In Medicine, Science, Technology, Mathematics and Health
- Current Research in Medicine, Pharmacy, Veterinary Science or Public Health
- Environmental Medicine & Underserved Populations
- Developing A Research Abstract
- Public Health & Health Education
- Training Opportunities for Undergraduates
- Exam Tips for Graduate, Medical & Dental School

EVALUATION CRITERIA

All workshop proposals will go through a review and selection process. Proposals will be reviewed by the AMHPS Symposium Planning Committee. The review of proposals will be evaluated on a five point scale based on the following criteria:

- Appeal – the subject is important and timely and of interest to the target audience.
- Clarity of Proposal – the workshop description and title are clearly defined. Presentations can not be used to promote specific products or companies.
- Diversity of Speakers – a variety of speakers, including practitioners, who bring different perspectives to the subject.
- Exhibitors – companies that are participating in the exhibit portion of the event (if applicable).

The entire review and selection process takes approximately 4 weeks. You will be notified via email of your proposal's status by the indicated deadlines.

PRESENTERS

Only one individual from your organization may present per workshop. At times, AMHPS may partner you with another organization in an effort to maximize perspectives on the subject matter.

Workshop speakers' travel, registration, hotel and meal accommodations for the Symposium will be provided.

SYMPOSIUM OBJECTIVES

- 1) To encourage racial and ethnic minority students to pursue careers in the biomedical sciences and/or health professions
- 2) To increase racial and ethnic minority students' awareness of career pathways to the biomedical sciences and the health professions
- 3) To provide a platform for racial and ethnic minority students to present their research projects

TENTATIVE AGENDA: March 25, 2011 – Travel Day (Dinner only)
March 26, 2011 – Plenary Sessions, Concurrent Workshops & Evening Event
March 27, 2011 – Travel Day (Meals on your own)

SAMPLE WORKSHOP DESCRIPTION

Five Cost Effective Ways to Finance Your Medical School Education

Summary: The rising cost of post-secondary education is having a heavy impact on American households because of the increasing rise in tuition rates and lowered financial resources.

Proposal Submission: Do not let the cost of medical school keep you from realizing your dreams. There's plenty of financial aid available to help you. In fact, in 2005, more than \$2 billion of aid was available for medical students through loans, scholarships, and grants. The types and amounts of financial aid awarded to students differ from medical school to medical school. Nonetheless, most students (more than 85 percent in 2005) take out educational loans. Grants ("free" money that doesn't need to be repaid) are also available although these are limited. There are also service commitment programs, which pay the cost of medical school for students in exchange for serving as physicians following completion of medical training. Come explore in this workshop solutions to your financing medical school issue(s).

HOW TO SUBMIT A PROPOSAL

All proposals must be submitted via fax or email to jslaughter@minorityhealth.org, Jamel Slaughter, Program Officer, at (678) 904-4518. Please note that your entire application must be completed at time of submittal for you proposal to be considered complete and reviewed by the selection committee. Please avoid errors or typos; if your proposal is selected then your proposal may be used for the Symposium publications.

Material deemed appropriate for submission should be in line with the following characteristics:

- Topic and material are original, new and/or innovative OR a major update and/or provides significant follow-up on established research or programs.
- Information is relevant, current and applicable to the 25th Annual Symposium on Career Opportunities in Biomedical Sciences and Health Professions theme.
- Session is structured to fit within stated timeframes.
- Presentation does NOT, in any form, attempt to sell, promote or market a particular product. It is acceptable to refer to products that are available, but any presenters deemed to be "selling" their sessions, will be asked to leave the conference and will not be authorized to present at future AMHPS events.

IMPORTANT DEADLINES

January 31, 2011- Workshop Speaker Proposal Submission Deadline

February 25, 2011 - Notification of Proposal Acceptance to Workshop Presenters

****All submissions will receive an email to confirm your successful receipt to our office. ****

Questions or comments can be directed to Jamel Slaughter, Program Officer at jslaughter@minorityhealth.org

TRAVEL POLICY

All confirmed workshop speakers will be required to complete an AMHPS Travel Form to accommodate airline/hotel needs.

Travel cancellations must be requested in writing via mail, fax or e-mail to Association of Minority Health Professions Schools Inc. and are subject to our agency approval.

Cancellations received postmarked on or after February 28, 2011 will require the confirmed and accepted workshop speaker to reimburse AMHPS up to \$1,200 or the amount of all conference attendee costs, including travel, booking fees, registration, meals and hotel within 30 days of notice. This fee is subject to change based on current airline and hotel rates.



The Association of Minority Health Professions Schools, Inc.

25th Annual Symposium on Career Opportunities
in Biomedical Sciences and Health Professions

March 25-27, 2011 – Birmingham, AL, Sheraton Hotel

REQUEST FOR WORKSHOP SPEAKER - APPLICATION FORM

CONTACT INFORMATION

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Work Phone: (____) _____ Work Fax: (____) _____

Alternate Phone: (____) _____ Cell Phone: (____) _____

Email 1: _____

Email 2: _____

Organization: _____ Position: _____

PRESENTATION INFORMATION

Presentation Abstract (Please respond briefly to each of the following):

1. **What are the learning objectives of this presentation? Please state at least three.**

2. **Please submit a 200 word (max) summary of your presentation for inclusion in the AMHPS program that describes the theme and purpose of the presentation.**

3. **Presenter Bio: (As will appear in conference program and website. Maximum 150 words)**

4. **Previous presentations: Have you presented this session at other conferences (AMHPS or other events)?**
No
Yes (Please provide details of these presentations)

5. **To what level of student is this workshop targeted?**
 - a) Sophomore, Junior, or Senior High School Students
 - b) Undergraduate Students
 - c) All of the above

AUDIO VISUAL REQUIREMENTS AND PRESENTER BENEFITS

1. Please note what AV support you will require. This information will be considered correct, unless contact is made with the Conference & Events Manager to arrange for different AV support. AMHPS will provide onsite technical support and laptop access to all Workshop rooms.
 - a. Overhead Projector and Screen
 - b. Flip Chart
 - c. No AV Required

Thank you! Please fax or scan and email your completed application to jslaughter@minorityhealth.org or Jamel Slaughter at (678) 904-4518.

FREQUENTLY ASKED QUESTIONS

Q: I'm interested in presenting a workshop at the Symposium; what should I do?

A: Fill out the application form above and fax it to Jamel Slaughter at (678) 904-4518.

Q: Is this an all-expenses paid trip?

A: If you are selected to present, AMHPS will cover your travel*, hotel accommodations and meals. For more information contact AMHPS at 678-904-4457. *Up to \$400 towards travel

Q: What if I need to cancel my travel plans to attend the Symposium?

A: Please see our Travel Policy included in the Workshop Speaker Guidelines form.

Q: I have more questions? What should I do?

A: Please contact the Association of Minority Health Professions Schools, Inc. (AMHPS) at 678-904-4217, ext. 224.